

# ENROLMENT FORM

**10 weeks**  
**3rd October - 10th December**



# TERM 4 2011

Child's Name: \_\_\_\_\_

Sex: M / F      DOB: \_\_\_\_\_      Medical Conditions/Allergies: \_\_\_\_\_

Address: \_\_\_\_\_

Parent Name/s: \_\_\_\_\_ Phone: (H): \_\_\_\_\_ (M) \_\_\_\_\_

Email: \_\_\_\_\_

## **CLASSES**      A NON REFUNDABLE DEPOSIT IS REQUIRED TO SECURE A PLACE IN A CLASS

TICK	TYPE	DAY	TIME	DEPOSIT REQUIRED	REMAINING BALANCE DUE 1st CLASS
<input type="checkbox"/>	GYM/SPORTS			\$50	\$115
<input type="checkbox"/>	MUSIC			\$50	\$126
<input type="checkbox"/>	BABY MOVE			\$50	\$60
<input type="checkbox"/>	ART & CRAFT			\$50	\$148

**ENROL TODAY**      **Limited Class Places Available**

**Save 5% when enrolling before September 16th**

By enrolling my child into a Lionheart Kids class I give permission for participation in activities included & accept responsibility for the risks involved.

I have read and accept the procedures & policies of Lionheart Kids (see back of page).

Sign: \_\_\_\_\_

Date: \_\_\_\_\_

Credit Card Payments      VISA      M/C

Card Number \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Exp: \_\_\_\_\_ / \_\_\_\_\_

Cardholders Name \_\_\_\_\_

Amount: \_\_\_\_\_



## PROCEDURE & POLICY

### ENROLMENT

**A registration form and deposit (\$50) must be received before enrolment can be confirmed.**

### PAYMENT METHODS

Cash, Credit Card & Direct Deposit accepted.

### EARLY REGISTRATION

Since class sizes are limited and many fill quickly early registration is encouraged to secure the desired class time.

**Early bird registration (5% discount) ends 16th September.**

### MID-TERM ENROLLMENT

Space permitting enrolment in all programs is possible after the start of term, fees will be pro-rated accordingly.

### ARRIVAL TIMES

Plan to arrive 5-10 minutes prior to the schedule start time. This allows your child time to acclimatise to the environment and not to be rushed.

### PUBLIC HOLIDAYS

All classes run on public holidays. If unable to attend, see make-up classes.

### PARENT PARTICIPATION

As the most important role model to your child, it is important to be patient & actively participate in the program. It is common for young child to take time before they are comfortable enough to actively participate. By actively participating you are setting the desired behaviour.

### SIBLINGS

Siblings are welcome to watch the class. Sibling may 'help'/participate only on consent of the teacher and must not interrupt the flow of the class.

### CASUAL ATTENDANCE

Lionheart Kids is unique in allowing casual attendance in our classes. All programs require resource management and thus booking is essential. **No casual attendance will be permitted without prior booking.**

### REFUNDS

All refund requests will be handled on an individual basis. Pro-rats term payments may be refunded in the case of withdrawal from a program due to unforeseen circumstances.

### ABSENTEES

If your child is unwell, the best place for them is home. All classes can be made up at a later date. Where possible please notify the centre of your absentee.

### MAKE-UP CLASSES

Missed classes may be made up in a different class at a later date. All make-up classes must be booked in advance and **are to be completed by the current end of term.**

In the event of teacher illness usually substitute teacher will be found. If this is not possible the class will be re-schedule for a later date.

### MEDICAL ADVICE

Lionheart Kids staff will apply basic first aid & seek further medical advise if the need should arise.